# NQS7 Governance and leadership Form – Branch Centres
## Photography, Video and Audio Recording Permission

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| **Your Child's Name** | |
| **Your Name** | |
| **Your Signature** | |
| **Date** | |

C&K uses photography, video and audio recordings to capture learning that occurs at our centres and through our online program. This content is 'personal information' and we manage it in accordance with our Privacy Policy. It is primarily used in the delivery of our education and care programs and to keep you informed of your child's progress. We may also use it for other purposes like the promotion and marketing of C&K through our website or social media.

We respect each child's right to privacy and your right to manage personal information on their behalf.

**To give C&K permission to collect and use your child's image please tick one or both of the following options:**

☐ **EDUCATIONAL PROGRAM (INTERNAL USE)**
I consent to photographs, videos and / or audio recordings of my child being taken for the purpose of my child's participation in C&K's education and care program at the centre, (for example - for display at the centre, in their own learning portfolio, in other children's learning portfolios, on C&K's online portal for families and in centre resources) and for use in C&K's internal forums and professional development which is available to C&K staff and affiliated centre staff for professional development purposes.

☐ **MARKETING AND SOCIAL MEDIA (EXTERNAL USE)**
I consent to photographs, videos and / or audio recordings of my child to be taken and used in accordance with C&K's Privacy Policy and Use of Children's Images Guideline for external purposes such as publication on C&K's website or social media accounts, for marketing purposes using various online/digital channels or use in external presentations or print material such as advertising posters or newspaper articles.

**or to remove permission please tick:**

☐ **NO PERMISSION**
I do not give my consent to photographs, videos and / or audio recordings of my child being taken for any purpose

Please return the completed form to your centre Director.

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| **Centre Name** | |